

# FIRE RISK ASSESSMENT & EVALUATION

Date: *January 2017*

Review date: *ongoing*



1. Hazard (Electrical)	Satisfactory	
<i>Prevention/reduction/measures</i>	Y/N	Action
1a. 3 yearly inspection by electrician of portable equipment	N	<i>PA testing to take place in 2017</i>
1b. Quarterly firesafety checks/inspections	Y	March / June / September / December

2. Hazard (Arson)	Satisfactory	
<i>Prevention/reduction/measures</i>	Y/N	Action
2a. Site users requested to remove hazardous materials/return to woodpile etc	Y	<i>Update user agreement</i>
2b. External storage controlled	Y	
2c. Appropriate storage of inflammable materials	Y	

3. Hazard (Open Fires)	Satisfactory	
<i>Prevention/reduction/measures</i>	Y/N	Action
3a. Altar fire based away from hazardous materials & buildings	Y	
3b. Campsite area based away from buildings	Y	March / June / September / December
3c. Site visitors/workers/volunteers made aware of risk of open fires/hot works (where applicable)	Y	<i>Update user agreement</i>

4. Hazard (Heating )	Satisfactory	
<i>Prevention/reduction/measures</i>	Y/N	Action
4a. 3 yearly inspection by electrician of portable equipment	N	<i>PA testing to take place in 2017</i>
4b. Heating to be unplugged when not in use	Y	
4c. Combustibles located away from the heaters	N	<i>Notices displayed</i>

5. Hazard (Flammable liquids & gas)	Satisfactory	
<i>Prevention/reduction/measures</i>	Y/N	Action
5a. Safe storage in designated inflammable cabinets	Y	
5b. Written procedures & signage for safe use and handling	N	<i>To be checked 2017</i>
5c. Fire training for all management committee/site checkers	N	<i>To be arranged</i>
5d. Quarterly firesafety checks/inspections	Y	<i>March /June/September /December</i>

6. Hazard (Cooking )	Satisfactory	
<i>Prevention/reduction/measures</i>	Y/N	Action
6a. Cooker checked annually	Y	<i>Due June 2017</i>
6b. portable electrical kitchen equipment tested	Y	<i>To be checked 2017</i>
6c. kitchen equipment (electrical) cleaned out after use	Y	<i>User</i>

7. Hazard (Miscellaneous )	Satisfactory	
<i>Prevention/reduction/measures</i>	Y/N	Action
5a. No smoking permitted in the building	Y	
5b. non-combustible furniture provided	N	<i>To be checked 2017</i>
5c. Combustible materials & waste removed by users	Y	